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UNITED STATES DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
WASHINGTON 25, D. C.

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 36.5

Donation of CCC-Owned Commodities

I General

A. Purpose

The purpose of this memorandum is to outline the procedure to be followed by the Shipping and Storage Branch relative to the donation of certain CCC-owned commodities.

B. Effective Date

This memorandum is effective immediately.

C. Authorization

1. PMA Instruction 128.3 "Policies on Disposal of CCC-Owned Commodities and Foods" sets the policy within which this operating procedure has been drawn.
2. Based on PMA Instruction 128.3 a Memorandum of Understanding has been signed between the Food Distribution Programs Branch and the Shipping and Storage Branch outlining the responsibilities of each and indicating the general operating relationship. A copy of this agreement is attached.

II Determination of Lots Available For Donations

A. Policy

1. Whenever it is found that commodities have no commercial value, or that the cost of care, handling and disposition will exceed the estimated proceeds, such commodities may be donated.
2. The commodities included in any single lot donated must have a value of less than \$200 based on current quotations on "Schedule of Commodities and Sales Price Quotations".
3. The findings will be approved by the Assistant Administrator prior to donation on lots valued over \$50. When the value is \$50 or less the Director of the Shipping and Storage Branch may approve the findings under mutual agreement with the Director of the Commodity Branch concerned on the following.

- a. Lots of insufficient size for normal program use or efficient storage.
- b. Lots unsuitable for continued storage because of condition.
- c. Lots requiring salvage where it is necessary to segregate and/or recondition.

In such instances the donation may be only to donees designated by the Director of the Food Distribution Program Branch (FDPB) or his designee.

4. Commodities donated will be taken from the donor, f.o.b. warehouse within 5 days of receipt of Notice to Deliver by donee. No Government Bill of Lading will be issued and transportation charges, or expense of reconditioning, repackaging or segregation will not be paid by the Government.
5. Inspection shall be required by Commodity Inspectors only on large lots which warrant inspection, and shall be requested by the SSB. However, no warranty as to quality will be given the donee.

B. Recommendation and Approval or Disapproval of Donation

1. Recommendation and findings for lots to be donated shall be submitted in memorandum form to the Director, S & S Br. by the Field Office Chiefs or by the Chief, Inspection and Maintenance Division in Washington.
 - a. An original and one copy shall be submitted to the Director S & S Br. who will secure approval of the Administrator on lots over \$50.
 - b. A single memorandum may recommend several lots for donation.
 - c. Numbering: Each lot recommended for donation shall bear a "donation availability" number and should be numbered consecutively by each field office with the following initials to precede the number: SS-NE, SS-MW, SS-S, SS-SW, and SS-W, SS-DC for the New York, Chicago, Memphis, Dallas, and San Francisco Field Offices respectively and for Washington.
 - d. The recommendation shall be forwarded air-mail from the Chicago, Dallas, and San Francisco Field Offices; other offices may use regular mail.
 - e. In order to expedite approval by the Director, the following paragraphs should be added at the end of each memorandum of recommendation listing lots available for donation:

I have found that the lot(s) listed above have no commercial value, or that the cost of care, handling and disposition will exceed the estimated proceeds. I therefore request your approval to notify the Food Distribution Programs Branch that the above lot(s) is (are) available for donation.

Chief, Field Office or Chief, Inspection & Maintenance Div.

I approve the donation

Ass't. Administrator, FMA, or Director, S & S Br. (date)

2. Approval of the recommendation will be indicated by the Director's signature in the space at the foot of the original of the recommendation.
 - a. The signed original shall be returned to the appropriate field (or Washington) office for action.
 - b. The Director will retain the copy for his files.
3. Disapproval will be indicated by the Director writing "Disapproved" and his signature in the space at the foot of the original of the recommendation.

III Preparation of Listing of Lots Available for Donation, Form SS-39

A. Preparation in the Field

1. The Field Office will prepare Form SS-39 "Listing of Lots Available for Donation" in an original and three (3) copies, making available a specific commodity to the FMA State Director or his designee (hereinafter referred to collectively as State Director) acting for the FDPB.
 - a. Several lots may be listed on each SS-39 provided the lots are the same commodity and are located in the same warehouse..

b. The listing should show:

- commodity
- commodity description
- name of warehouse in which stored
- lot number
- approximate value
- a statement of condition (insofar as possible)

c. The SS-39's may be prepared at the same time as the recommendation to the Director, S & S Br.

2. After receipt of approval of recommendation from Director S & S Br. the preparing office will forward the original and two (2) copies of form SS-39 to the State Director of the State in which the commodity is located. The third copy should be retained in the S & S Field Office.

B. Preparation in Washington

1. The Inspection and Maintenance Division will prepare an original and four (4) copies of Form SS-39 making available a specific commodity to the FMA State Director. The same procedure shall be followed here as in A-1 a, b, c above.
2. When the approval of the Director, S & S Br. has been obtained the Inspection and Maintenance Division will forward the original and 2 copies of Form SS-39 to the Liaison Representative, FDPB in Washington and one copy to the appropriate S & S Field Office. The fourth copy will be retained by the Inspection and Maintenance Division.

C. Acceptance by Donee

1. The donee accepting donation will fill in the spaces on lower portion of Form SS-39 and return the signed original and one signed copy to the State Director and will retain one copy for their files.
2. The State Director shall send the signed original to the S & S Field Office having jurisdiction over his state.
 - a. This provision shall be followed for lots recommended and made available for donation by Washington as well as by the Field Offices.

IV Documentation

A. Notice to Deliver

1. Preparation:

After receipt from the State Director of the original Form SS-39

- a. The "Donation availability" number shall be inserted in the space for "remarks"
- b. The original shall bear the notation: "The donee agrees to pick up the commodity within 5 days after receipt of Notice to Deliver."
- c. The second (white) copy to be sent to the warehouseman shall bear the notation: "This copy is NOT your authority to deliver; original MUST be surrendered for delivery."

2. Distribution:

The original and 5th (yellow) copy shall be sent to the State Director.

- a. The State Director will send the original to the donee who will surrender it to the warehouseman when picking up the commodity.

2nd (white) copy to warehouseman for his files.

3rd (pink) copy/^{to}Area Fiscal Division in which warehouse is located.

4th (blue) copy to be retained in S & S Field Office.

B. Consignee's Receipt

1. Preparation:

According to the procedure in S & S Br. Memorandum No. 79.1 -Rev.1.

2. Distribution:

Original and 1 copy retained by warehouseman for attaching to voucher supporting his claims.

1 copy retained by warehouseman.

2 copies to be returned to the S & S Field Office which will use 1 copy for inventory records and transmit 1 copy with Loading Manifests to the Area Fiscal Office covering location of warehouse.

C. Order Tickets

1. After receipt of Form SS-39, the S & S Field Office shall prepare and distribute tickets according to the usual procedure.
 - a. The 1st symbol shall be A
The 2nd symbol shall be F
The 3rd symbol and 4th symbol shall be S T to indicate "Donation of CCC-Owned Commodities" (under authorization of Docket 1c-93a).

- b. Both the "donation availability" number and the ex-ticket number must be shown.
 - c. On receipt of Consignee Receipt, S & S Field Office will compare quantity offered on Form SS-39, and quantity taken by donee and prepare ticket correction if necessary.
2. It will not be necessary to prepare an abstract.

V Reports

- A. S & S Field Offices shall prepare monthly reports which must be mailed to the Inspection and Maintenance Division, Washington so that they will be received by the 10th of the month following. The Inspection and Maintenance Division shall prepare a similar report for donations originating in Washington.
1. An original and 2 copies shall be sent to the Inspection and Maintenance Division.
 2. The report should list the donations in order by "donation availability number." Donations originating in the Washington Office should be listed last.
 3. The report should include:

Commodity
Quantity
Name of Warehouse in which stored
Lot number
Approximate value
Date of Delivery
Reason for donation
- B. The Inspection and Maintenance Division shall prepare a monthly report on donations to be filed with the Assistant Administrator by the 15th of the following month.
1. A copy of the report shall be sent to the Director of the Food Distribution Programs Branch.

H. O. Warlick

H. O. Warlick, Director
Shipping and Storage Branch

UNITED STATES DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
WASHINGTON 25, D. C.

MEMORANDUM OF UNDERSTANDING BETWEEN THE FOOD DISTRIBUTION PROGRAMS BRANCH
AND THE SHIPPING AND STORAGE BRANCH, PRODUCTION AND MARKETING ADMINISTRATION,
RELATIVE TO DONATION OF CERTAIN CCC-OWNED COMMODITIES.

I General

A. Purpose

The purpose of this agreement is to establish a working basis between the Shipping and Storage Branch (hereinafter referred to as SSB) and the Food Distribution Programs Branch (hereinafter referred to as FDPB) relative to the donation of certain CCC-owned commodities, and for expediting the working process.

B. Effective Date

This memorandum will become effective on the date of its approval. The FDPB and the SSB will prepare and issue branch memoranda to implement this agreement.

II Authorization

This agreement has been formulated within policies established by the Docket for the disposition of excess stocks of the Commodity Credit Corporation approved by the Secretary of Agriculture December 5, 1945, and further enunciated in Production and Marketing Administration instruction 128.3.

III Responsibility of Shipping and Storage Branch

- A. The SSB will designate the commodities to be donated on Form SS-39 "Listing of Lots Available for Donation" and will authorize release to the donee by means of the Notice to Deliver.
- B. Where possible the SSB will advise the FDPB as to the condition of the commodity designated for donation. However, it is not the intention of the Administration that the SSB inspect all products donated.

IV Responsibility of Food Distribution Programs Branch

- A. The FDPB will designate the agency or institution to which the commodity is to be donated and notify the SSB on Form SS-39.
- B. The FDPB will obtain from the donee a written statement from the local health authorities after inspection by a local health officer.

V Responsibility of the Donee

- A. As a condition of receiving the commodities the donee must agree to comply with the Food and Drug Act and all applicable food and health laws and submit a statement from local health authorities. No warranty as to quality will be given by the Production and Marketing Administration (hereinafter referred to as FMA).
- B. The donee will take the commodity f.o.b. warehouse within five days after receipt of the Notice to Deliver or will pay storage charges imposed after that period.
- C. Transportation charges or expense of reconditioning, repackaging or segregation will be born by the donee. No Government Bill of Lading will be issued.
- D. The donee will agree not to sell or transfer the products to any other person or institution.

VI Notice of Lots Available for Donation

- A. Commodities available for donations will fall into two categories both based upon the current quotations on "Schedule of Commodities and Sales Price Quotations":
 - 1. Lots valued at less than \$50
 - 2. Lots valued in excess of \$50 and not more than \$200. Lots in this category will be offered for donation upon receipt of proper authority from the Office of the Administrator, FMA.
- B. The SSB, through the Chiefs of the Field Offices will prepare and "Listing of Lots Available for Donation" Form SS-39 offering a specific commodity to the FMA State Director or his designee (hereinafter referred to collectively as State Director), acting for FDPB.
 - 1. This offer will provide complete information as to the commodity, commodity description, quantity, name of warehouse in which stored, lot number, approximate value, and in so far as possible a statement of condition.
 - 2. An original and two copies of Form SS-39 will be sent to the State Director, FMA.
- C. The State Director will forward the SS-39 (original and 2 copies) to the donee of his choice.
- D. The donee will accept or reject the offer of property available for donation, in either case signing and returning the original and 1 copy to the State Director.

1. If the donee accepts the donation, he will complete the lower portion of the form, indicating name, address and representative of donee.
- E. Upon receipt of the Form SS-39 the State Director will forward the original to the SSB Field Office and will retain the copy for his files.

VII Issuance of Notice to Deliver

- A. After receipt of original Form SS-39 from State Director on which designee accepts an offer of donation, the Chief of the SSB Field Office will issue a Notice to Deliver.
1. The 2nd (white) copy to be sent to the warehouseman shall bear the notation: "This copy is NOT your authority to deliver; original MUST be surrendered for delivery."
- B. The original and yellow (5th) copy of the Notice to Deliver will be sent to the State Director by the SSB Field Office.
1. The original will be sent to the donee or his representative who will surrender it to the warehouse when picking up the commodity. The State Director will retain the yellow copy in his files.

VIII Liaison Between Branches

- A. It is understood that Unit representatives of the FDPB and the SSB having responsibility for the donation functions may work together directly with respect to operations of a non-policy nature.
- B. With respect to overall functional and policy matters, the Liaison representative of the FDPB will be Benjamin Baker and the Liaison representative of the SSB will be Anthony A Cevasco, Acting Chief, Inspection and Maintenance Division.

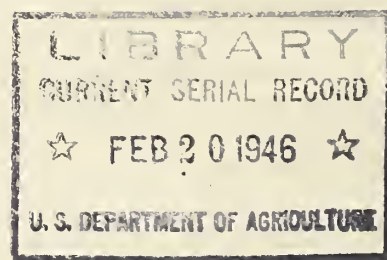
Approved:

Paul K. Stord
Director, Food Distribution Program Branch

H. C. Warlick
Director, Shipping and Storage Branch

Approval Date:
January 30, 1946

Distribution Codes "A" and "B"
February 4, 1946



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UNITED STATES DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
WASHINGTON 25, D. C.

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 36.5

Donation of CCC-Owned Commodities

I General

A. Purpose

The purpose of this memorandum is to outline the procedure to be followed by the Shipping and Storage Branch relative to the donation of certain CCC-owned commodities.

B. Effective Date

This memorandum is effective immediately.

C. Authorization

1. FMA Instruction 128.3 "Policies on Disposal of CCC-Owned Commodities and Foods" sets the policy within which this operating procedure has been drawn.
2. Based on FMA Instruction 128.3 a Memorandum of Understanding has been signed between the Food Distribution Programs Branch and the Shipping and Storage Branch outlining the responsibilities of each and indicating the general operating relationship. A copy of this agreement is attached.

II Determination of Lots Available For Donations

A. Policy

1. Whenever it is found that commodities have no commercial value, or that the cost of care, handling and disposition will exceed the estimated proceeds, such commodities may be donated.
2. The commodities included in any single lot donated must have a value of less than \$200 based on current quotations on "Schedule of Commodities and Sales Price Quotations".
3. The findings will be approved by the Assistant Administrator prior to donation on lots valued over \$50. When the value is \$50 or less the Director of the Shipping and Storage Branch may approve the findings under mutual agreement with the Director of the Commodity Branch concerned on the following.

- a. Lots of insufficient size for normal program use or efficient storage.
- b. Lots unsuitable for continued storage because of condition.
- c. Lots requiring salvage where it is necessary to segregate and/or recondition.

In such instances the donation may be only to donees designated by the Director of the Food Distribution Program Branch (FDPB) or his designee.

4. Commodities donated will be taken from the donor, f.o.b. warehouse within 5 days of receipt of Notice to Deliver by donee. No Government Bill of Lading will be issued and transportation charges, or expense of reconditioning, repackaging or segregation will not be paid by the Government.
5. Inspection shall be required by Commodity Inspectors only on large lots which warrant inspection, and shall be requested by the SSB. However, no warranty as to quality will be given the donee.

B. Recommendation and Approval or Disapproval of Donation

1. Recommendation and findings for lots to be donated shall be submitted in memorandum form to the Director, S & S Br. by the Field Office Chiefs or by the Chief, Inspection and Maintenance Division in Washington.
 - a. An original and one copy shall be submitted to the Director S & S Br. who will secure approval of the Administrator on lots over \$50.
 - b. A single memorandum may recommend several lots for donation.
 - c. Numbering: Each lot recommended for donation shall bear a "donation availability" number and should be numbered consecutively by each field office with the following initials to precede the number: SS-NE, SS-MW, SS-S, SS-SW, and SS-W, SS-DC for the New York, Chicago, Memphis, Dallas, and San Francisco Field Offices respectively and for Washington.
 - d. The recommendation shall be forwarded air-mail from the Chicago, Dallas, and San Francisco Field Offices; other offices may use regular mail.
 - e. In order to expedite approval by the Director, the following paragraphs should be added at the end of each memorandum of recommendation listing lots available for donation:

I have found that the lot(s) listed above have no commercial value, or that the cost of care, handling and disposition will exceed the estimated proceeds. I therefore request your approval to notify the Food Distribution Programs Branch that the above lot(s) is (are) available for donation.

Chief, Field Office or Chief, Inspection & Maintenance Div.

I approve the donation

Ass't. Administrator, FMA, or Director, S & S Br. (date)

2. Approval of the recommendation will be indicated by the Director's signature in the space at the foot of the original of the recommendation.
 - a. The signed original shall be returned to the appropriate field (or Washington) office for action.
 - b. The Director will retain the copy for his files.
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III Preparation of Listing of Lots Available for Donation, Form SS-39

A. Preparation in the Field

1. The Field Office will prepare Form SS-39 "Listing of Lots Available for Donation" in an original and three (3) copies, making available a specific commodity to the FMA State Director or his designee (hereinafter referred to collectively as State Director) acting for the FDPB.
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- b. The listing should show:

commodity
commodity description
name of warehouse in which stored
lot number
approximate value
a statement of condition (insofar as possible)

- c. The SS-39's may be prepared at the same time as the recommendation to the Director, S & S Br.

2. After receipt of approval of recommendation from Director S & S Br. the preparing office will forward the original and two (2) copies of form SS-39 to the State Director of the State in which the commodity is located. The third copy should be retained in the S & S Field Office.

B. Preparation in Washington

1. The Inspection and Maintenance Division will prepare an original and four (4) copies of Form SS-39 making available a specific commodity to the RMA State Director. The same procedure shall be followed here as in A-1 a, b, c above.
2. When the approval of the Director, S & S Br. has been obtained the Inspection and Maintenance Division will forward the original and 2 copies of Form SS-39 to the Liason Representative, FDPB in Washington and one copy to the appropriate S & S Field Office. The fourth copy will be retained by the Inspection and Maintenance Division.

C. Acceptance by Donee

1. The donee accepting donation will fill in the spaces on lower portion of Form SS-39 and return the signed original and one signed copy to the State Director and will retain one copy for their files.
2. The State Director shall send the signed original to the S & S Field Office having jurisdiction over his state.
- a. This provision shall be followed for lots recommended and made available for donation by Washington as well as by the Field Offices.

IV Documentation

A. Notice to Deliver

1. Preparation:

After receipt from the State Director of the original Form SS-39

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2. Distribution:

The original and 5th (yellow) copy shall be sent to the State Director.

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2nd (white) copy to warehouseman for his files.

3rd (pink) copy ^{to} Area Fiscal Division in which warehouse is located.

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1. Preparation:

According to the procedure in S & S Br. Memorandum No. 79.1 -Rev.1.

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Original and 1 copy retained by warehouseman for attaching to voucher supporting his claims.

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2 copies to be returned to the S & S Field Office which will use 1 copy for inventory records and transmit 1 copy with Loading Manifests to the Area Fiscal Office covering location of warehouse.

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V

Reports

- A. S & S Field Offices shall prepare monthly reports which must be mailed to the Inspection and Maintenance Division, Washington so that they will be received by the 10th of the month following. The Inspection and Maintenance Division shall prepare a similar report for donations originating in Washington.
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Commodity
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Reason for donation
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1. A copy of the report shall be sent to the Director of the Food Distribution Programs Branch.

H. O. Warlick

H. O. Warlick, Director
Shipping and Storage Branch

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PRODUCTION AND MARKETING ADMINISTRATION
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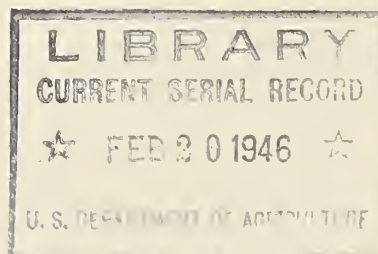
Approved:

Paul K. Kord
Director, Food Distribution Program Branch

H. O. Warlick
Director, Shipping and Storage Branch

Approval Date:
January 30, 1946

Distribution Codes "A" and "B"
February 4, 1946



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B. Recommendation and Approval or Disapproval of Donation

1. Recommendation and findings for lots to be donated shall be submitted in memorandum form to the Director, S & S Br. by the Field Office Chiefs or by the Chief, Inspection and Maintenance Division in Washington.
 - a. An original and one copy shall be submitted to the Director S & S Br. who will secure approval of the Administrator on lots over \$50.
 - b. A single memorandum may recommend several lots for donation.
 - c. Numbering: Each lot recommended for donation shall bear a "donation availability" number and should be numbered consecutively by each field office with the following initials to precede the number: SS-NE, SS-MW, SS-S, SS-SW, and SS-W, SS-DC for the New York, Chicago, Memphis, Dallas, and San Francisco Field Offices respectively and for Washington.
 - d. The recommendation shall be forwarded air-mail from the Chicago, Dallas, and San Francisco Field Offices; other offices may use regular mail.
 - e. In order to expedite approval by the Director, the following paragraphs should be added at the end of each memorandum of recommendation listing lots available for donation:

I have found that the lot(s) listed above have no commercial value, or that the cost of care, handling and disposition will exceed the estimated proceeds. I therefore request your approval to notify the Food Distribution Programs Branch that the above lot(s) is (are) available for donation.

Chief, Field Office or Chief, Inspection & Maintenance Div.

I approve the donation

Ass't. Administrator, FMA, or Director, S & S Br. (date)

2. Approval of the recommendation will be indicated by the Director's signature in the space at the foot of the original of the recommendation.
 - a. The signed original shall be returned to the appropriate field (or Washington) office for action.
 - b. The Director will retain the copy for his files.
3. Disapproval will be indicated by the Director writing "Disapproved" and his signature in the space at the foot of the original of the recommendation.

III Preparation of Listing of Lots Available for Donation, Form SS-39

A. Preparation in the Field

1. The Field Office will prepare Form SS-39 "Listing of Lots Available for Donation" in an original and three (3) copies, making available a specific commodity to the FMA State Director or his designee (hereinafter referred to collectively as State Director) acting for the FDPB.
 - a. Several lots may be listed on each SS-39 provided the lots are the same commodity and are located in the same warehouse..

b. The listing should show:

commodity
commodity description
name of warehouse in which stored
lot number
approximate value
a statement of condition (insofar as possible)

c. The SS-39's may be prepared at the same time as the recommendation to the Director, S & S Br.

2. After receipt of approval of recommendation from Director S & S Br. the preparing office will forward the original and two (2) copies of form SS-39 to the State Director of the State in which the commodity is located. The third copy should be retained in the S & S Field Office.

B. Preparation in Washington

1. The Inspection and Maintenance Division will prepare an original and four (4) copies of Form SS-39 making available a specific commodity to the FMA State Director. The same procedure shall be followed here as in A-1 a, b, c above.
2. When the approval of the Director, S & S Br. has been obtained the Inspection and Maintenance Division will forward the original and 2 copies of Form SS-39 to the Liaison Representative, FDPB in Washington and one copy to the appropriate S & S Field Office. The fourth copy will be retained by the Inspection and Maintenance Division.

C. Acceptance by Donee

1. The donee accepting donation will fill in the spaces on lower portion of Form SS-39 and return the signed original and one signed copy to the State Director and will retain one copy for their files.
2. The State Director shall send the signed original to the S & S Field Office having jurisdiction over his state.
 - a. This provision shall be followed for lots recommended and made available for donation by Washington as well as by the Field Offices.

IV Documentation

A. Notice to Deliver

1. Preparation:

After receipt from the State Director of the original Form SS-39

- a. The "Donation availability" number shall be inserted in the space for "remarks"
- b. The original shall bear the notation: "The donee agrees to pick up the commodity within 5 days after receipt of Notice to Deliver."
- c. The second (white) copy to be sent to the warehouseman shall bear the notation: "This copy is NOT your authority to deliver; original MUST be surrendered for delivery."

2. Distribution:

The original and 5th (yellow) copy shall be sent to the State Director.

- a. The State Director will send the original to the donee who will surrender it to the warehouseman when picking up the commodity.

2nd (white) copy to warehouseman for his files.

3rd (pink) copy/^{to}Area Fiscal Division in which warehouse is located.

4th (blue) copy to be retained in S & S Field Office.

B. Consignee's Receipt

1. Preparation:

According to the procedure in S & S Br. Memorandum No. 79.1 -Rev.1.

2. Distribution:

Original and 1 copy retained by warehouseman for attaching to voucher supporting his claims.

1 copy retained by warehouseman.

2 copies to be returned to the S & S Field Office which will use 1 copy for inventory records and transmit 1 copy with Loading Manifests to the Area Fiscal Office covering location of warehouse.

C. Order Tickets

1. After receipt of Form SS-39, the S & S Field Office shall prepare and distribute tickets according to the usual procedure.

- a. The 1st symbol shall be A
The 2nd symbol shall be F
The 3rd symbol and 4th symbol shall be S T to indicate "Donation of CCC-Owned Commodities" (under authorization of Docket Lc-93a).

- b. Both the "donation availability" number and the ex-ticket number must be shown.
 - c. On receipt of Consignee Receipt, S & S Field Office will compare quantity offered on Form SS-39, and quantity taken by donee and prepare ticket correction if necessary.
2. It will not be necessary to prepare an abstract.

V

Reports

- A. S & S Field Offices shall prepare monthly reports which must be mailed to the Inspection and Maintenance Division, Washington so that they will be received by the 10th of the month following. The Inspection and Maintenance Division shall prepare a similar report for donations originating in Washington.
 1. An original and 2 copies shall be sent to the Inspection and Maintenance Division.
 2. The report should list the donations in order by "donation availability number." Donations originating in the Washington Office should be listed last.
 3. The report should include:
 - Commodity
 - Quantity
 - Name of Warehouse in which stored
 - Lot number
 - Approximate value
 - Date of Delivery
 - Reason for donation
- B. The Inspection and Maintenance Division shall prepare a monthly report on donations to be filed with the Assistant Administrator by the 15th of the following month.
 1. A copy of the report shall be sent to the Director of the Food Distribution Programs Branch.

H. O. Warlick

H. O. Warlick, Director
Shipping and Storage Branch

UNITED STATES DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
WASHINGTON 25, D. C.

MEMORANDUM OF UNDERSTANDING BETWEEN THE FOOD DISTRIBUTION PROGRAMS BRANCH
AND THE SHIPPING AND STORAGE BRANCH, PRODUCTION AND MARKETING ADMINISTRATION,
RELATIVE TO DONATION OF CERTAIN CCC-OWNED COMMODITIES.

I General

A. Purpose

The purpose of this agreement is to establish a working basis between the Shipping and Storage Branch (hereinafter referred to as SSB) and the Food Distribution Programs Branch (hereinafter referred to as FDPB) relative to the donation of certain CCC-owned commodities, and for expediting the working process.

B. Effective Date

This memorandum will become effective on the date of its approval. The FDPB and the SSB will prepare and issue branch memoranda to implement this agreement.

II Authorization

This agreement has been formulated within policies established by the Docket for the disposition of excess stocks of the Commodity Credit Corporation approved by the Secretary of Agriculture December 5, 1945, and further enunciated in Production and Marketing Administration instruction 128.3.

III Responsibility of Shipping and Storage Branch

- A. The SSB will designate the commodities to be donated on Form SS-39 "Listing of Lots Available for Donation" and will authorize release to the donee by means of the Notice to Deliver.
- B. Where possible the SSB will advise the FDPB as to the condition of the commodity designated for donation. However, it is not the intention of the Administration that the SSB inspect all products donated.

IV Responsibility of Food Distribution Programs Branch

- A. The FDPB will designate the agency or institution to which the commodity is to be donated and notify the SSB on Form SS-39.
- B. The FDPB will obtain from the donee a written statement from the local health authorities after inspection by a local health officer.

V Responsibility of the Donee

- A. As a condition of receiving the commodities the donee must agree to comply with the Food and Drug Act and all applicable food and health laws and submit a statement from local health authorities. No warranty as to quality will be given by the Production and Marketing Administration (hereinafter referred to as FMA).
- B. The donee will take the commodity f.o.b. warehouse within five days after receipt of the Notice to Deliver or will pay storage charges imposed after that period.
- C. Transportation charges or expense of reconditioning, repackaging or segregation will be born by the donee. No Government Bill of Lading will be issued.
- D. The donee will agree not to sell or transfer the products to any other person or institution.

VI Notice of Lots Available for Donation

- A. Commodities available for donations will fall into two categories both based upon the current quotations on "Schedule of Commodities and Sales Price Quotations":
 - 1. Lots valued at less than \$50
 - 2. Lots valued in excess of \$50 and not more than \$200. Lots in this category will be offered for donation upon receipt of proper authority from the Office of the Administrator, FMA.
- B. The SSB, through the Chiefs of the Field Offices will prepare and "Listing of Lots Available for Donation" Form SS-39 offering a specific commodity to the FMA State Director or his designee (hereinafter referred to collectively as State Director), acting for FDPB.
 - 1. This offer will provide complete information as to the commodity, commodity description, quantity, name of warehouse in which stored, lot number, approximate value, and in so far as possible a statement of condition.
 - 2. An original and two copies of Form SS-39 will be sent to the State Director, FMA.
- C. The State Director will forward the SS-39 (original and 2 copies) to the donee of his choice.
- D. The donee will accept or reject the offer of property available for donation, in either case signing and returning the original and 1 copy to the State Director.

- 8)
1. If the donee accepts the donation, he will complete the lower portion of the form, indicating name, address and representative of donee.
- E. Upon receipt of the Form SS-39 the State Director will forward the original to the SSB Field Office and will retain the copy for his files.

VII Issuance of Notice to Deliver

- A. After receipt of original Form SS-39 from State Director on which designee accepts an offer of donation, the Chief of the SSB Field Office will issue a Notice to Deliver.
1. The 2nd (white) copy to be sent to the warehouseman shall bear the notation: "This copy is NOT your authority to deliver; original MUST be surrendered for delivery."
- B. The original and yellow (5th) copy of the Notice to Deliver will be sent to the State Director by the SSB Field Office.
1. The original will be sent to the donee or his representative who will surrender it to the warehouse when picking up the commodity. The State Director will retain the yellow copy in his files.

VIII Liaison Between Branches

- A. It is understood that Unit representatives of the FDPB and the SSB having responsibility for the donation functions may work together directly with respect to operations of a non-policy nature.
- B. With respect to overall functional and policy matters, the Liaison representative of the FDPB will be Benjamin Baker and the Liaison representative of the SSB will be Anthony A Cevasco, Acting Chief, Inspection and Maintenance Division.

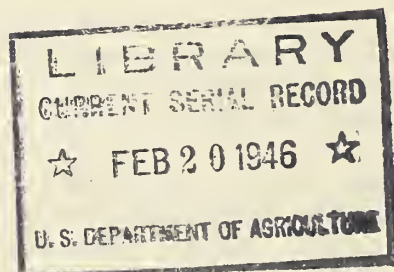
Approved:

Paul H. Stord
Director, Food Distribution Program Branch

Approval Date:
January 30, 1946

H. C. Warlick
Director, Shipping and Storage Branch

Distribution Codes "A" and "B"
February 4, 1946



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Correspondence

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 14.7 - Rev. 1

Preparation and Routing of Correspondence for the Signature of the Director and Deputy Directors of the Shipping and Storage Branch.

I Purpose

- A. The purpose of this memorandum is to define the subject matter of letters, memoranda, telegrams and teletype messages (hereinafter referred to as "correspondence") to be routed for clearance and/or signature by the appropriate Deputy Director (s) and to provide for the proper channeling of correspondence for signature or approval of the Branch Director.
- B. All correspondence prepared for signature of the Director of the Branch or Deputy Director(s) must be transmitted first to the Assistant Director, Mr. B. S. Soleau, for review and initialing, before routing to the Director or Deputy Director(s).

II Referral for Approval and/or Signature

A. Records and Inventory

All correspondence pertaining to inventory records and functions which relate to day to day operations covered by existing procedure, methods and policy; should be prepared for the signature of the appropriate Division Chief. Correspondence which requires interpretation and application of policy and procedure, field office and Washington inventory and record relationships, proposed changes in records and inventory systems and the like, should be prepared for the signature of Lt. Col. Sidney E. Cotnam, Deputy Director, Shipping and Storage Branch. Any communications affecting broad policy, relationships with other Branches (and organizations on important records and inventory operations binding the Branch, criticism or disapproval of methods employed in conducting operations, or correspondence transmitted to higher authority should be prepared for the signature of the Director and routed through the Assistant Director to Col. Cotnam prior to final signature.)

B. Field Liaison

All correspondence pertaining to field activities and relationships which relate to day to day operations covered by existing procedure, methods and policy should be prepared for the signature of the appropriate Division Chief. Correspondence which requires interpretation and application of policy and procedure, field office and Washington operating relationships, proposed changes in operation, special studies of field office problems which cause bottlenecks and inability to perform or meet program needs, (changes in, or closing of, field offices, transfer or appointment of key personnel

between field office, and the like) should be prepared for the signature of Mr. Everett A. Levi, Deputy Director, Shipping and Storage Branch. Any communications affecting broad policy, relationships with other Branches (and organizations on important matters binding the Branch, criticism or disapproval of methods employed in conducting operations, or correspondence transmitted to higher authority should be prepared for the signature of the Director and routed through the Assistant Director to Mr. Levi prior to final signature.)

C. Field Liaison and Inventory Records

In the event a communication relates to the functions of both Deputy Directors it should be referred to Lt. Col. Cotnam and also to Mr. Levi. If such correspondence requires signature of a Deputy Director, it should be made for the signature of the one whose function is more closely connected with the subject matter.

III Routing of Correspondence

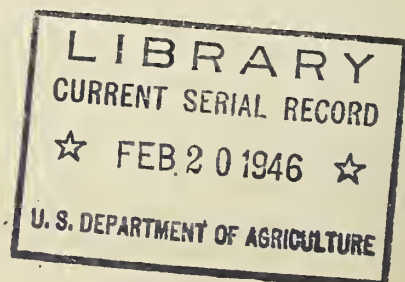
Secretaries shall prepare a routing slip and attach it to correspondence for the Director's or Deputy Directors' signature. The routing slip shall show in order (1) the name of the Assistant Director, (2) the name of the appropriate Deputy Director (or both Deputy Directors if both are concerned with the subject matter), and (3) the Director, if necessary.

IV Superseding Instruction

This memorandum supersedes Shipping and Storage Branch Memo. No. 14.7, dated September 24, 1945, and all other memoranda previously issued to the extent to which they are inconsistent with the provisions contained herein.

H. O. Warlick

H. O. Warlick, Colonel, G.S.C.
Director, Shipping and Storage Branch



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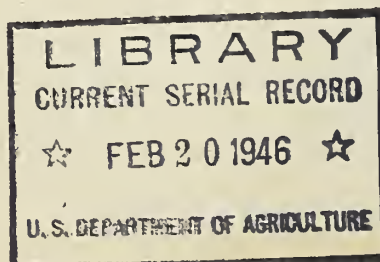
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H. O. Warlick

H. O. Warlick, Colonel, G.S.C.
Director, Shipping and Storage Branch



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SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 14.7 - Rev. 1

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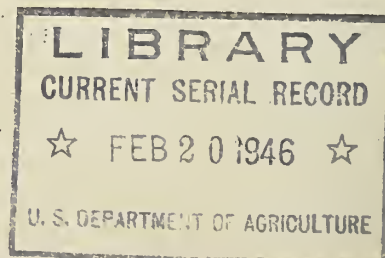
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H. O. Warlick

H. O. Warlick, Colonel, G.S.C.
Director, Shipping and Storage Branch



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UNITED STATES DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
WASHINGTON 25, D. C.

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 11.1 - SUPPLEMENT NO. 2

Field Office Directory

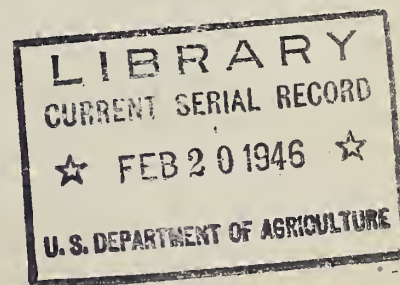
Pursuant to territorial jurisdiction of field offices shown in Shipping and Storage Branch Memorandum No. 11.1, the directory of these offices is as follows:

	<u>Northeast</u>	Telephone Number <u>TELETYPE (If Any)</u>
<u>Walter Van Bokkelen</u> Chief, New York Office	Room 1502, 150 Broadway New York 7, New York	Rector 2-4720. (Saturday 9 AM to 1 PM (Rector 2-4729 TELETYPE
Joseph Deegan Chief, Bronx Sub-Office	Bronx Municipal Terminal Mkt. East 151st & Exterior Sts. New York, 51, New York	
Richard J. Straub Chief, Buffalo Sub-Office	Room 504 Dun Building 110 Pearl Street Buffalo 2, New York	Cleveland 0881 TELETYPE
Jacob Davis Chief, Newark & Weehawken Sub-Offices	c/o Newark Tidewater Terminal Port Street Newark 4, New Jersey	*Rector 2-4720 ** Mitchell 2-3500 TELETYPE
William E. Austin Chief, Boston Sub-Office	70 State St., Room 40 Boston 9, Massachusetts	Capital 4510 TELETYPE
Harold F. Chern Chief, Baltimore Sub-Office	210 East Lexington Street Baltimore 2, Maryland	Lexington 0237-0238 TELETYPE
A. R. Gregor Chief, Philadelphia Sub-Office	Market St. National Bank Bldg., Rm. 602 Philadelphia 7, Pennsylvania	Rittenhouse 7326 TELETYPE

*To be used for Long Distance Calls

**To be used for Local and Night Calls

Distribution codes "A" and "B"
December 15, 1945



Midwest

Telephone No.
TELETYPE (If Any)

Wilbur T. Reed
Chief, Chicago Office

5 South Wabash Avenue
Room 1316
Chicago 3, Illinois

Andover 5860
TELETYPE

D. V. Case
Manager, Natural Cooler
Storage

P.O. Box - 276
Atchison, Kansas

Atchison 672

Southern

Harold T. Anderson
Chief, Memphis Office

Room 910 Falls Bldg.
Memphis 3, Tennessee

5-0818 - 0819
TELETYPE

Albert G. Creasy
Chief, Jacksonville
Sub-Office

Rm. 27, Post Office Bldg.
(Mail Address) P.O. Box 4757
Jacksonville, Florida

5-4612

Mrs. Mary F. McDuffie
Acting Chief, Mobile
Sub-Office

303 Staples-Pake Bldg.
80 St. Michael Street
(Mail) P.O. Box 1632
Mobile 9, Alabama

2-2659 - 2650

John H. Harbuck, Jr.
Chief, Norfolk, Sub-Office

402 National Bank of Commerce Bldg.
Norfolk 10, Virginia

4-4319

A. E. Wardle
Chief, Savannah Sub-Office

9 East Bay Street
(Mail) P.O. Box 154
Savannah, Georgia

3-6387

Southwest

O. Martel Bowen
Chief, Dallas Office

426 Wilson Building
Dallas 1, Texas

Riverside 1121
Ext. 137 & 93
TELETYPE

Nickolas Patton
Acting Chief, Houston
Sub-Office

Rm. 1202
Cotton Exchange Bldg.
Houston 2, Texas

Charter 4-4626

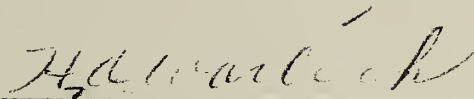
Stanley J. Mendelson, Sr.
Chief, New Orleans
Sub-Office

Federal Land Bank Bldg.
860 St. Charles street
New Orleans 13, Louisiana

Raymond 8591-8592

	<u>Western</u>	Telephone No. <u>TELETYPE (If Any)</u>
Phillip J. Pingatore <u>Chief, San Francisco Office</u>	Rm. 553, Pacific Bldg. 821 Market Street San Francisco 3, California	Exbrook 8381 TELETYPE
M.P. Glassbrooke Chief, Lathrop Sub-Office	U.S.D.A. - RMA Transp. Corps Depot Lathrop, California	Stockton 6-6001 EXT. 178 TEL TYPE
Frank P. Taggart Acting Chief, Los Angeles Sub-Office	Rm. 1300, Financial Center Bldg. 704 S. Spring Street Los Angeles 55, California	Trinity 9601 TELETYPE
Harry E. Crites Chief, Sacramento Sub-Office	430 R. Street Sacramento, California	2-0769
Thomas T. Miller Chief, Portland Sub-Office	Rm. 201, Terminal Sales Bldg. Portland, 5, Oregon	Atwater 9341 TELETYPE
G. A. Diltz Chief, Seattle Sub-Office	Rm. 701, Alaska Bldg. Seattle 4, Washington	Elliott 1190 TELETYPE

This Memorandum supersedes Shipping and Storage Branch Memorandum No. 11.1
Supplement No. 1 dated November 1, 1945.


H.C. Warlick, Colonel, G.S.C.
Director, Shipping & Storage Branch

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UNITED STATES DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
WASHINGTON 25, D. C.

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 11.1 - SUPPLEMENT NO. 2

Field Office Directory

Pursuant to territorial jurisdiction of field offices shown in Shipping and Storage Branch Memorandum No. 11.1, the directory of these offices is as follows:

Northeast

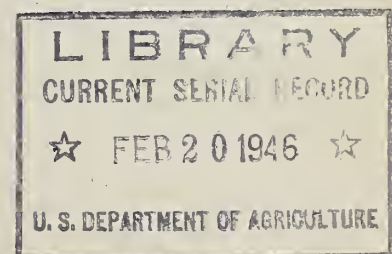
Telephone Number
TELETYPE (If Any)

Walter Van Bokkelen Chief, New York Office	Room 1502, 150 Broadway New York 7, New York	Rector 2-4720 (Saturday 9 AM to 1 PM (Rector 2-4729 TELETYPE
Joseph Deegan Chief, Bronx Sub-Office	Bronx Municipal Terminal Mkt. East 151st & Exterior Sts. New York, 51, New York	
Richard J. Straub Chief, Buffalo Sub-Office	Room 504 Dun Building 110 Pearl Street Buffalo 2, New York	Cleveland 0881 TELETYPE
Jacob Davis Chief, Newark & Weehawken Sub-Offices	c/o Newark Tidewater Terminal Port Street Newark 4, New Jersey	*Rector 2-4720 ** Mitchell 2-3500 TELETYPE
William E. Austin Chief, Boston Sub-Office	70 State St., Room 40 Boston 9, Massachusetts	Capital 4510 TELETYPE
Harold F. Chern Chief, Baltimore Sub-Office	210 East Lexington Street Baltimore 2, Maryland	Lexington 0237-0238 TELETYPE
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*To be used for Long Distance Calls

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Distribution codes "A" and "B"
December 15, 1945



Midwest

Telephone No.
TELETYPE (If Any)

Wilbur T. Reed
Chief, Chicago Office

5 South Wabash Avenue
Room 1316
Chicago 3, Illinois

Andover 5860
TELETYPE

D. V. Case
Manager, Natural Cooler
Storage

P.O. Box - 276
Atchison, Kansas

Atchison 672

Southern

Harold T. Anderson
Chief, Memphis Office

Room 910 Falls Bldg.
Memphis 3, Tennessee

5-0818 - 0819
TELETYPE

Albert G. Creasy
Chief, Jacksonville
Sub-Office

Rm. 27, Post Office Bldg.
(Mail Address) P.O. Box 4757
Jacksonville, Florida

5-4612

Mrs. Mary F. McDuffie
Acting Chief, Mobile
Sub-Office

303 Staples-Pake Bldg.
80 St. Michael Street
(Mail) P.O. Box 1632
Mobile 9, Alabama

2-2659 - 2650

John H. Harbuck, Jr.
Chief, Norfolk, Sub-Office

402 National Bank of Commerce Bldg.
Norfolk 10, Virginia

4-4319

A. E. Wardle
Chief, Savannah Sub-Office

9 East Bay Street
(Mail) P.O. Box 154
Savannah, Georgia

3-6387

Southwest

O. Martel Bowen
Chief, Dallas Office

426 Wilson Building
Dallas 1, Texas

Riverside 1121
Ext. 137 & 93
TELETYPE

Nickolas Patton
Acting Chief, Houston
Sub-Office

Rm. 1202
Cotton Exchange Bldg.
Houston 2, Texas

Charter 4-4626

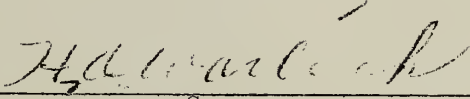
Stanley J. Mendelson, Sr.
Chief, New Orleans
Sub-Office

Federal Land Bank Bldg.
860 St. Charles street
New Orleans 13, Louisiana

Raymond 8591-8592

	<u>Western</u>	Telephone No. <u>TELETYPE (If Any)</u>
Phillip J. Pingatore <u>Chief, San Francisco Office</u>	Rm. 553, Pacific Bldg. 821 Market Street San Francisco 3, California	Exbrook 8381 TELETYPE
M.P. Glassbrooke Chief, Lathrop Sub-Office	U.S.D.A. - FIA Transp. Corps Depot Lathrop, California	Stockton 6-6001 EXT. 178 TEL TYPE
Frank P. Taggart Acting Chief, Los Angeles Sub-Office	Rm. 1300, Financial Center Bldg. 704 S. Spring Street Los Angeles 55, California	Trinity 9601 TELETYPE
Harry E. Crites Chief, Sacramento Sub-Office	430 R. Street Sacramento, California	2-0769
Thomas T. Miller Chief, Portland Sub-Office	Rm. 201, Terminal Sales Bldg. Portland, 5, Oregon	Atwater 9341 TELETYPE
G. A. Diltz Chief, Seattle Sub-Office	Rm. 701, Alaska Bldg. Seattle 4, Washington	Elliott 1190 TELETYPE

This Memorandum supersedes Shipping and Storage Branch Memorandum No. 11.1 Supplement No. 1 dated November 1, 1945.


H.C. Marlick, Colonel, G.S.C.
Director, Shipping & Storage Branch

1.9422
Tr 85h6
Cap 2

Index:
Administration
Branch Organization

UNITED STATES DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
WASHINGTON 25, D. C.

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 11.1 - SUPPLEMENT NO. 2

Field Office Directory

Pursuant to territorial jurisdiction of field offices shown in Shipping and Storage Branch Memorandum No. 11.1, the directory of these offices is as follows:

Northeast

Telephone Number
TELETYPE (If Any)

Walter Van Bokkelen
Chief, New York Office

Room 1502, 150 Broadway
New York 7, New York

Rector 2-4720
(Saturday 9 AM to
1 PM (Rector 2-4729
TELETYPE

Joseph Deegan
Chief, Bronx Sub-Office

Bronx Municipal Terminal Mkt.
East 151st & Exterior Sts.
New York, 51, New York

Richard J. Straub
Chief, Buffalo Sub-Office

Room 504 Dun Building
110 Pearl Street
Buffalo 2, New York

Cleveland 0881
TELETYPE

Jacob Davis
Chief, Newark & Weehawken
Sub-Offices

c/o Newark Tidewater Terminal
Port Street
Newark 4, New Jersey

*Rector 2-4720
** Mitchell 2-3500
TELETYPE

William E. Austin
Chief, Boston Sub-Office

70 State St., Room 40
Boston 9, Massachusetts

Capital 4510
TELETYPE

Harold F. Chern
Chief, Baltimore Sub-Office

210 East Lexington Street
Baltimore 2, Maryland

Lexington 0237-0238
TELETYPE

A. R. Gregor
Chief, Philadelphia
Sub-Office

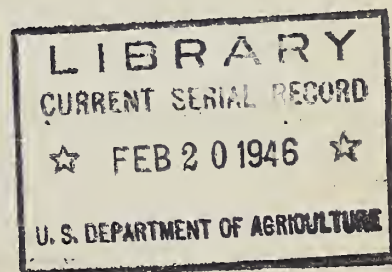
Market St. National Bank
Bldg., Rm. 602
Philadelphia 7, Pennsylvania

Rittenhouse 7326
TELETYPE

*To be used for Long Distance Calls

**To be used for Local and Night Calls

Distribution codes "A" and "B"
December 15, 1945



Midwest

Telephone No.
TELETYPE (If Any)

Wilbur T. Reed
Chief, Chicago Office

5 South Wabash Avenue
Room 1316
Chicago 3, Illinois

Andover 5860
TELETYPE

D. V. Case
Manager, Natural Cooler
Storage

P.O. Box - 276
Atchison, Kansas

Atchison 672

Southern

Harold T. Anderson
Chief, Memphis Office

Room 910 Falls Bldg.
Memphis 3, Tennessee

5-0818 - 0819
TELETYPE

Albert G. Creasy
Chief, Jacksonville
Sub-Office

Rm. 27, Post Office Bldg.
(Mail Address) P.O. Box 4757
Jacksonville, Florida

5-4612

Mrs. Mary F. McDuffie
Acting Chief, Mobile
Sub-Office

303 Staples-Pake Bldg.
80 St. Michael Street
(Mail) P.O. Box 1632
Mobile 9, Alabama

2-2659 - 2650

John H. Harbuck, Jr.
Chief, Norfolk, Sub-Office

402 National Bank of Commerce Bldg. 4-4319
Norfolk 10, Virginia

A. E. Wardle
Chief, Savannah Sub-Office

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(Mail) P.O. Box 154
Savannah, Georgia

3-6387

Southwest

O. Martel Bowen
Chief, Dallas Office

426 Wilson Building
Dallas 1, Texas

Riverside 1121
Ext. 137 & 93
TELETYPE

Nickolas Patton
Acting Chief, Houston
Sub-Office

Rm. 1202
Cotton Exchange Bldg.
Houston 2, Texas

Charter 4-4626

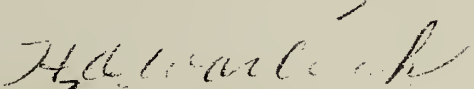
Stanley J. Mendelson, Sr.
Chief, New Orleans
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New Orleans 13, Louisiana

Raymond 8591-8592

	<u>Western</u>	Telephone No. <u>TELETYPE (If Any)</u>
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M.P. Glassbrooke Chief, Lathrop Sub-Office	U.S.D.A. - RIA Transp. Corps Depot Lathrop, California	Stockton 6-6001 EXT. 178 TEL TYPE
Frank P. Taggart Acting Chief, Los Angeles Sub-Office	Rm. 1300, Financial Center Bldg. 704 S. Spring Street Los Angeles 55, California	Trinity 9601 TELETYPE
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Thomas T. Miller Chief, Portland Sub-Office	Rm. 201, Terminal Sales Bldg. Portland, 5, Oregon	Atwater 9341 TELETYPE
G. A. Diltz Chief, Seattle Sub-Office	Rm. 701, Alaska Bldg. Seattle 4, Washington	Elliott 1190 TELETYPE

This Memorandum supersedes Shipping and Storage Branch Memorandum No. 11.1 Supplement No. 1 dated November 1, 1945.


H.C. Warlick, Colonel, G.S.C.
Director, Shipping & Storage Branch

1:9422
Tr 85h6
Cap 4

Dept Library
1405 - So. Bldg.

UNITED STATES DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
SHIPPING AND STORAGE BRANCH
WASHINGTON 25, D. C.

Index:
Storage
Commodity Assignments

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 30.3

Assignment of Responsibility for Commodities within Commodity
Units, Allocation Sections, Storage Division

I General

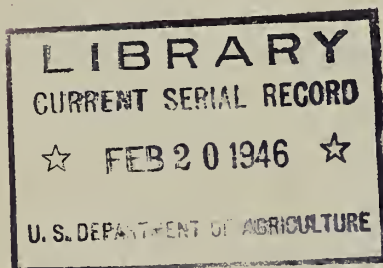
- A. The purpose of this memorandum is to establish a separate procedure listing the commodities assigned to the various Commodity Units of the Dry Allocations and the Cold and Associated Allocations Sections of the Storage Division, Shipping and Storage Branch in Washington.
- B. Delete Paragraph II, 1, and 2, of Shipping and Storage Branch Memorandum No. 30.1, dated August 14, 1944.

II Dry Allocations Section

A. Grain Products Unit

The following commodities are assigned to the Grain Products Unit:

Rice
Beans
Peas
Garbanzos
Seeds
Flour (white)
Semolina
Rye Flour
Soya Beans
Soya Flour
Soya Grits
Rolled Oats
Sugar (All types)
Cornstarch



B. Canned Edible Products Unit

The following commodities are assigned to the Canned Edible Products Unit:

Canned Meats
Evaporated Milk
Condensed Milk
Canned Fruits
Canned Chicken
Canned Turkey
Canned Fruit Juices (single strength)
Fish

C. General Commodities Unit

The following commodities are assigned to the General Commodities Unit:

Syrups
Canned Pickles
Canned Jam
Citrus Pectin
Concentrated Fruit Oils
Cotton
Dehydrated Vegetables
Tobacco
Naval Stores
Special Foods (Grocery Store Lists)
Vinegar
Vitamins
Chemicals
Non-Fat Dry Milk Solids (Dry Skim Milk)
Special Baby Foods and Formulae
Dry Whole Milk
Bulk Oils (all types)
Drum Oils
Condiments and Spices

III Cold and Associated Allocations Section

A. Fresh Fruits and Vegetables Unit

The following commodities are assigned to the Fresh Fruits and Vegetables Unit:

Canned Vegetables
Canned Beans
Dried Fruits
Fresh Fruits
Fresh Vegetables
Concentrated Fruit Juices
Hops

B. Livestock and Meat Products Unit

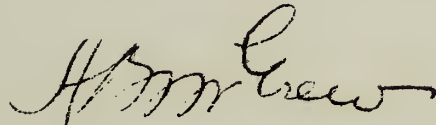
The following commodities are assigned to the Livestock and Meat Products Unit:

Cured Meats
Frozen Meats
Salt Meats
Lard (all types)
Pork Fat
Shortening
Oleomargarine
Oleo Oil

C. Dairy and Poultry Unit

The following commodities are assigned to the Dairy and Poultry Unit:

Dried Eggs
Shell Eggs
Frozen Eggs
Egg Albumen
Cheese
Butter
Butter Oil
Carter's Spread
Fowl



Director, Shipping and Storage Branch

